Date: 16.11.2026

To
The Secretary / Deputy Secretary
The Institute of Chartered Accountants of India
Southern India Regional Council (SIRC)
No. 122, Mahatma Gandhi Road
Nungambakkam, Chennai – 600 034

Dear Sir/Madam,

Sub: Request for Posting of Vacancy Advertisement on SIRC Website

We request you to kindly place the following vacancy advertisement for **Article Assistant Position** on the notice board / SIRC website.

VACANCY FOR ARTICLE ASSISTANT / AUDIT ASSISTANT

We **M/s S Saranya & CO, Chartered Accountants,** is a firm of dedicated professionals offering a comprehensive range of services in **Audit, Taxation, Accounting, and Corporate Advisory**. We are committed to fostering a **supportive work environment** that encourages continuous learning, professional growth, and excellence.

We invite applications from motivated individuals seeking to join our firm as **Article Assistants** in accordance with ICAI guidelines. Preferred candidates are expected to have knowledge of tally and MS office applications (Word & excel), good communication skills and a reasonable willingness to travel if necessary.

1. ARTICLE ASSISTANT (2 Position)

Eligibility:

- Students who have completed CA Intermediate (IPCC) and eligible to register for Articleship under ICAI regulations.

Preferred Skills:

- Good communication and analytical abilities.
- Preferred working knowledge of Tally, MS Excel, and Word.
- Enthusiasm to learn across varied assignments.

Stipend:

To be decided based on candidate's knowledge and experience.

S SARANYA & Co FRN : 013502S CHENNAI Chartered Accountants

Areas of Exposure:

- Statutory Audits, Internal Audits, Tax Audits, and Regulatory Compliance
- GST and Income Tax Filings, Assessments, and Advisory
- Accounting, Financial Reporting, and MIS Preparation
- Implementation and support of ERP systems such as Oracle, SAP, RAMCO, and similar platforms on project basis
- Exposure to Robotic Process Automation (RPA) in audit and finance functions
- Involvement in Agentic AI and technology-enabled product development for audit and compliance solutions
- Assignments relating to Insolvency and Bankruptcy Code (IBC), including corporate insolvency processes
- Management Consulting, Business Advisory, and Process Improvement engagements

Interested candidates may email their CV and academic details to fca@ssaranya.com.

Contact person:

CA Nathiya R/Ms. Dhusitha

Mobile no - +91 8754254094

Branch office Address:(Job Location)

M/s S Saranya & Co

No 1, Ceebros Arcade, Ground Floor

3rd Cross Street, Kasturba Nagar,

Adyar ,Chennai 600020.

Mobile: +91 8754254094

Email: fca@ssaranya.com,

kathir@ssaranya.com

For S Saranya & Co
Chartered Accountants
Firm Reg No : 013502S



Kathiresan Nachimuthu
Partner
Membership No : 215179
Place: Chennai
Date: 16.11.2026